



Dollard Soccer Club

12001 De Salaberry Blvd suite H186

Dollard-des-Ormeaux, P.Q. H9B 2A7

(514) 421-2928 info@dollardsoccer.ca www.dollardsoccer.ca

DSC Web Registration Portal Instructions

1. Home Page

After having read the information on the Home Page, click on **Renew** to begin the registration process.

PTS REGISTRARIAT FRANÇAIS ENGLISH

TSI SPORTS CLUB DE SOCCER DOLLARD AFFILIATION FORM

HOME RENEW SHOPPING CART LOGOUT

CLUB DE SOCCER DOLLARD - ONLINE REGISTRATIONS

Welcome to the online registration site for the club - CLUB DE SOCCER DOLLARD

To start your registration click RENEW above ^^^

All U4 (2011) players must register in person with their child.

This Site has been certified with Internet Explorer and Firefox Only

Welcome to Dollard Soccer Club (DSC) Web Registration Portal.

This portal is for **EXISTING MEMBERS**, and will allow for online registration & payment for player/coach/referees for the upcoming season.

If you are registering with DSC for the first time please consult www.dollardsoccer.ca/registration.html and follow the steps in Options 2.

In person registration dates are February 21st, 28th & March 22 from 9:30 - 16:00 as well as during office hours at the Dollard Civic Center, 12001 de Salaberry, DDO QC. Please consult <http://www.dollardsoccer.ca/office-hours.html> for more info

Summer 2015 Registration Fees:
\$130/child U4 (born in 2011)
\$175/child U8 - U18 (born in 2010 to 1997) Local House League Players
\$265/child U9 - U18 (born in 2006 to 1997) Competitive AA & A players
\$245/adult U18+ (after 1997)

\$25 Early Bird Special Discount will be applied to all player registration up to March 22nd

The **ONLY** online payment methods accepted for 2015 registrations are: **VISA & MasterCard**



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2. Authentication

Select either NAME or SOCCER PASSPORT # then enter their date of birth + postal code (that was valid in 2014) then click **Search**.

PTS REGISTRARIAT

FRANÇAIS ENGLISH



CLUB DE SOCCER DOLLARD



AFFILIATION FORM

HOME RENEW SHOPPING CART LOGOUT

RENEW

If **you were** registered last season and are renewing please enter the following information to recall your personal profile

Name Passport

Last Name

First Name

Birth Date
(yyyy-mm-dd)

Zip code/Postal code

Search

Please use the search box above to find you or your child's registration record, this system will only find your record if you played with Dollard Soccer in any of the last 3 summer seasons.

NOTE you must use the name that appears on your Medicare Card or Drivers License.

If you are registering with DSC for the first time please consult www.dollardsoccer.ca/registration.html and follow the steps in Options 2.

Please complete the four above fields, if you know your or your child's passport number you can search using the Passport option.

Information: 514-421-2928 info@dollardsoccer.ca www.dollardsoccer.ca





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3. Review of member information and confirmation of intent to register

PTS REGISTRARIAT FRANÇAIS ENGLISH

 **CLUB DE SOCCER DOLLARD** 

HOME RENEW SHOPPING CART LOGOUT AFFILIATION FORM

Member profile

Last Name *	First Name *
Birth Date *	Gender *
Zip code/Postal code *	Prov/State *
City *	No. *
Street *	Appt.
Phone	E-mail 1 *
Work	E-mail 2
Cell	E-mail 3
File	Card
Status: Canadian citizen ▼	

Update the players' personal information →

Parent/Contact Information

Last Name	First Name	Cell	E-mail	Relation
1-st				
2-nd				
3-rd				

Update the parents contact information →

Season	Category	Affiliation fees/Discount/Other fees	Total (\$ CAD)	Select
SUMMER 2015	O-35 A	245.00 Frais d'affiliation / Affiliation fees	220.00	<input type="checkbox"/>
		-25.00 Early Registration / Préinscription - 25.00 \$		

Referee

Season	Level	Affiliation fees/Discount/Other fees	Total (\$ CAD)	Select
SUMMER 2015	District	0.00 Frais d'affiliation / Affiliation fees	0.00	<input type="checkbox"/>

↑ Check off Player &/or Coach &/or Referee function that you are renewing. Check discount if applicable

Coach

Season	Level	Price (\$ CAD)
SUMMER 2015	DEP	\$ 0.00

← Cancel Save



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4. Confirmation screen; verification of registration request

SHOPPING CART

1 member(s) added in your list

Last Name	First Name	Type	Details	Season	Affiliation fees/Discount/Other fees		Total (\$ CAD)	Modify	Remove
		Player	O-35	SUMMER 2015	245.00	Frais d'affiliation / Affiliation fees	220		
					-25.00	Early Registration / Préinscription - 25.00 \$			

You can add other members to your shopping cart and when you have finished click the button below to pay and proceed

Pay and Process

If you have another player / coach / referee you would like to renew select **Renew** and repeat steps 2 and 3.

Verify the information on the confirmation screen. If you made an error, click **Modify** icon to revert to the previous screen and start over.

You can remove your selection by clicking on the **Remove** icon to revert to the previous screen and confirm the removal.

When all the players &/or coaches &/or referees are list select **Shopping Cart** then **Pay and Process**.



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5. Payment Details

PAY AND PROCESS

Payment Detail	
	Player 2015 Summer - 220.00CAD
Your credit card charge is (CAD)	\$ 220.00
Please select a payment type	<input checked="" type="radio"/> Credit Cards  
Refund policy	
REIMBURSEMENT POLICY	
Please refer to the refund policy post on www.dollardsoccer.ca	
Direct Link: http://www.dollardsoccer.ca/refunds	
The delay to process the request for a refund is 6 to 8 weeks .	
For more information: 514-421-2928 info@dollardsoccer.ca www.dollardsoccer.ca	
<input checked="" type="checkbox"/> Must be checked off <input type="checkbox"/> I read and accepted Terms and Conditions	
<input type="checkbox"/> By clicking on Process Payment, I acknowledge that I have read and accepted the rules and regulations of the Quebec Soccer Federation and that the sending of my payment is synonymous to my signature being affixed to this document	
Enter an email address	E-mail to send transaction receipt (mandatory for credit card payment)
	<input type="text" value="joe.smith@hotmail.com"/>
<input type="button" value="Modify / Cancel"/> <input type="button" value="Process Payment"/>	

The 2 check boxes must be selected, enter an email address, then click pay and process.

Note: If you are a coach or referee you will see this message at the top of the screen:

No fee for your registration(s)

You will still need to select the 2 check boxes and enter an email address, but you will just need to click the

Process Payment

button in order to register as no payment is required.



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6. Credit Card Payment Screen

Paiement par carte de crédit / Payment by credit card



Coopérer pour créer l'avenir

Secure Payment Location

<table border="1"><tr><td>Merchant</td><td>DOLLARD SOCCER CLUB (6893620)</td></tr><tr><td>Reference</td><td>TSI670403482</td></tr><tr><td>Amount</td><td>220 CAD</td></tr></table> <p> Desjardins guarantees the confidentiality and security of your data.</p>	Merchant	DOLLARD SOCCER CLUB (6893620)	Reference	TSI670403482	Amount	220 CAD	<div style="text-align: right;"> </div> <p>Transaction amount : 220 CAD</p> <p>Credit card number <input type="text"/></p> <p>Expiry date <input type="text"/> / <input type="text"/></p> <p>Validation code <input type="text"/> What is a validation code ?</p> <p><input type="button" value="✓ VALIDATE"/> <input type="button" value="✕ CANCEL"/></p> <p>To cancel your payment and go back to the DOLLARD SOCCER CLUB site, click the Cancel button.</p> <div style="display: flex; justify-content: space-between;"><p> learn more</p><p></p></div>
Merchant	DOLLARD SOCCER CLUB (6893620)						
Reference	TSI670403482						
Amount	220 CAD						

Enter the credit card number, expiration date & email address (that the receipt will be sent to and click **Validate**.

Registration is now complete (unless you need to still take a photo) and you should receive an e-mail with your credit card transaction.